

# Regulation of Residence Hall, Chonbuk National University

## Part General Provisions

Article 1 (Object) This regulation is about the items that the residents should observe.

Article 2 (Move in) Anyone who is selected as a resident should submit the registration documents within the registration period and pay the fee at the designated bank.

In principle, residents are able to use the Residence Hall during the opening period, and they must follow the instructions of the Director and staff

## Part Residents' Autonomous Association

Article 3 (Residence Hall Autonomous Association) Residence Hall Autonomous Association (RHAA) can be set up for any autonomous activity such as maintaining order and cleaning up the environment.

RHAA is composed of a chairman, a vice-chairman and a number of committee members. The term of service is till the end of the school year.

The operational expenses can be collected under the approval of the RH Director.

## Part System

Article 4 (Meals) Residents of the existing RH can only take meals at the existing cafeteria, and those who live at the BTL RH can only take meals at the BTL RH cafeteria in definite time.

Residents who paid the meal fee need to get the bar code at the Administration Office. Residents should identify themselves through the bar code scanner before using the cafeteria. The bar code cannot be transferred or lent. The residents of BTL RH must use the cafeteria following the regulations of the operating company.

Article 5 (Returning) Residents should return till 23:50.

Article 6 (Going out) Residents need to inform their mates of the destination or contact information before they go out.

Article 7 (Staying out) In case residents need to stay out, they should register at the staying-out book in the janitor's office. If not, RH regards it as a staying out without notice.

In case of staying out more than 5 nights, residents should submit the application to the Director and get permission. If not, RH regards it as a staying out without notice.

Article 8 (Enter and Leave of outsiders) Residents cannot bring outsiders in RH. Residents can meet with outsiders at a designated place under the approval.

Only the outsiders who get permission can enter and leave RH between 9 am and 5 pm at the lounge.

Article 9 (Roll Call) Roll call consists of the General roll call and the Extra roll call.

General roll call is conducted by assistants more than twice a week, and the Extra roll call is operated by the Director, Vice-Director, or Chief officer as occasion demands.

A roll call is operated after 10 pm. Residents need to cooperate with officers. RH can give the black marks to any resident who does not participate in the roll call. Residents who get permission in advance are excepted.

Article 10 (Lights-out) Lights are out on 12 am. Residents with remaining business can use the reading room, etc.

Article 11 (Notice) Any notice 48 hours after being posted is considered to be notified to all the residents.

Notice can only be posted and removed by the staff.

In case residents want to post the notice and distribute documents, they should get permission from the Director in advance through the chairman of RHAA.

Article 12 (Counselling) Residents can visit and take counsel with the Director, Vice-director, or assistants about their personal matters.

Article 13 (Report) Residents need to report the result of the matters which the staff officers instruct.

Residents should report any accident, robbery, etc immediately.

Article 14 (Event and Assembly) Residents need to participate in any official event of RH.

The approval of the Director is essential to any event or assembly in RH.

Article 15 (Using and Maintaining Facilities) Residents cannot change the room of their own.

RH facilities cannot be moved of residents' own. (Any facility in a room, lounge, cafeteria, papers, and publication)

Facilities of a room are restricted to what RH designates, and other things are prohibited in principle.

In case of losing or damaging public properties, residents need to pay for it.

Residents cannot repair the facilities of their own. They can suggest any inconvenience through 'Residents' Suggestion Box'.

When residents need to use sport goods and an iron, or borrow publications, they need to show their ID cards.

Emergency remedies and light bulbs are provided at the janitor's office.

Article 16 (Rules for Communal Living) Residents should keep the following rules for academic atmosphere and pleasant communal life in RH.

1. Please have some consideration for others and do not give an unpleasant feeling to others.
2. Please make RH neat and comfortable.
3. Observe the meal time and return time strictly.

4. Please check the lock before going out and prevent robbery.
5. Be well-dressed in the cafeteria. (Pajamas and slippers are not accepted.)
6. Please take the appropriate food so as not to remain.
7. You cannot use the horn of a vehicle. In particular, try not to make any noise of two-wheeled vehicle as best as you can.
8. Any electric heater (electric blanket, electric stove, coffee pot, iron, TV, refrigerator, etc) and dangerous articles are prohibited.
9. Drinking, gambling, loud voice, and any pet are not accepted in RH.
10. You cannot take or open other resident's mails. Cooking and scribbling are prohibited.
11. When leaving RH, residents need to clear their rooms and put out the garbage in a designated place.

#### Part Points and Black Marks

Article 17 (Points) Director can give points to a resident of good conduct through the deliberation at the Committee. Committee members of RHAA and labor scholarship students are exempted.

1. Service at the public facilities such as reading room, lounge, cafeteria, etc. (2 points)
2. Emergency rescue and nursing (2 points)
3. Cleaning up (2 points)
4. Enhancing the honor of HR or showing the example of communal life (3 points)
5. Participating in volunteering that the Director instructs (1 point)

Article 18 (Black Marks) In case a resident violates the regulations of HR, the Director can give the black marks according to the following standards. When it is necessary for educating, Director can let the resident do the labor service and reduce the black marks.

1. In case a resident does not return the rent books, use computers for chatting or game, stays out without notice, violates the returning time, does not participate in any official event (Orientation, etc), move the equipments without permission, re-issues the bar code, does not participate in the roll call, or does not change the bar code after changing the room (1 point)
2. In case of violating public morals (Slovenly dressed, unsanitary room, smoking in the room, railing), using washing machine, dehydrator, public phone, or using cell phone at corridor after midnight (2 points)
3. Using electric heater, changing rooms without notice, nonperformance of instruction, ordering delivery food, staying out without notice more than 5 times a month, bar code lending (3 points)
4. In case of not clearing up the room, assisting outsiders' entering rooms, bringing up pets, or dumping garbages in the toilet (3 points)
5. In case of disordering communal living in RH by abuse without basis (4 points)
6. Bothering other residents, bringing in alcohols, drinking in RH, letting outsiders stay in RH (5 points)

Article 19 (Forced leaving) Director can force the resident of the followings to leave RH, and the resident cannot reenter RH.

1. Resident whose black marks are 15 points. In case of the student who is living in RH for 1 and 2 semester, resident whose black marks are more than 20 points.
2. Resident whose black marks are more than 10 points during special opening
3. A resident who makes Accidental fire in RH, dumps garbage in the toilet, gambles, uses violence, damages facilities, robs, uses the emergency exit, stays out more than 10 days (except residents of long term staying out)
4. Resident who brings in dangerous things or cooks in the building
5. Resident who damages or loses facilities

In case the resident has an objection, the resident can lodge an objection in 5 days.

Article 20 (Punishment) In case the Director judges the violation is serious, the director can request the punishment to the Dean of the relevant college.

## Rules for Operation of Residence Hall, Chonbuk National University

Article 1 (Object) These rules are for the related matters with Residence Hall (RH) operating.

Article 2 (Opening) RH opening consists of the regular opening for each semester and special opening for vacation. Director determines the detailed duration.

During the opening period, there can be a certain period of closing in case of any special reason such as holidays.

Article 3 (Selection and Registration) RH residents are selected among the students of Chonbuk National University (CBNU). In case the number of applicants exceeds the rooms, students of another province without Jeonju can be preferred. When the Committee decides for the development of CBNU, any student whom the Committee select can be preferred.

It is the principle that the number of freshman is the 50% of the remaining rooms, and the number of other grades is the other 50%.

The standards of resident selection are as follows:

1. Regular selection: For the regular opening
  - A. Freshman: Selected by the academic record with ratio of 60% by college
  - B. Sophomore to Senior: Selected by the academic record of the last semester. In case of the same marks, residents will be selected by the distance.
  - C. In case there is a vacant room in the beginning of semester, residents will be selected by the order of receipt.
2. Supplementary Selection: In case there is a vacancy because the regular selectee does not register
  - A. Freshman: Selected by the academic record or the supplementary order.
  - B. Sophomore to Senior: Selected by the supplementary order.
3. Selection in the middle of semester: In case there is a vacancy during the regular opening period
  - A. Selection on semester: Selected by the registration order after notice.
  - B. In case there is any vacancy during the Fall semester: Selected by the grades of the last semester after notice
4. Special selection: In case of special opening
  - A. Type: Special selection consists of 'Vacation' and 'Summer session'.
  - B. Selection: The existing residents who want to remain are preferred. In case there is any vacancy, RH selects the students by the order of academic record after notice.

Director can prescribe any rule which are not shown Article 3 (Selection and Registration).

Anyone who is selected as a resident should submit the registration documents within the registration period and pay the fee at the designated bank.

Article 4 (Leaving) Leaving is divided into 'leaving in the middle of semester' and 'forced leaving'.

It is regarded as the 'leaving in the middle of semester' to leave the RH with the reason of diseases, accidents, or other causes. Residents should submit the application to the Director. Residents who left RH in the middle cannot reenter RH in the same semester.

It is regarded as the 'forced leaving' when a resident confirms to Article 11 or 19. A resident who left RH by force cannot reenter RH till graduating, and RH reports the reason of the forced leaving to the resident's department and home.

Article 5 (Fee) RH fee consists of maintenance fee and meal fee. The Director issues the written notice for the fee collects it through the designated bank.

Payment for the resident who enters RH in the middle of semester and calculation for the resident who leaves RH are as follows:

1. Maintenance fee
  - A. In case of entering in the middle of semester, the fee is calculated from the date of entrance.
  - B. In case of leaving in the middle of semester, the fee will be reimbursed according to the remained dates except the monthly fee of leaving month. In case the resident pays the maintenance fee for the dates of 30 days or less, RH does not reimburse the fee.
2. Meal fee
  - A. In case of entering in the middle of semester, the fee is calculated from the date of entrance.
  - B. When a resident misses meals because of official academic schedules or hospitalization, the fee will be reimbursed after the resident submit the application. Personal reasons cannot be an excuse.
  - C. In case of leaving in the middle of semester, the fee will be reimbursed according to the remained dates except 3 days. In the special opening, the fee will be reimbursed according to the remained dates.
3. Meal fee for BTL RH: Residents should follow the regulations of the operating company.

Articel 6: Not related with residents

Article 7: Not related with residents

Article 8 (Entrance and exit) Outsiders' entrance and exit without notice are prohibited for security and better academic atmosphere.

Article 9 (Facilities and equipments) When any facility or equipment is broken, the resident concerned should pay for it at once. In case the person concerned is indistinct, all the residents of the room should pay for it jointly.

Article 10 Director can prescribe any rule which are not shown in these rules.

# Regulations for Residence Hall, Chonbuk National University

( )

## Part General Provisions

Article 1 (Object) The regulations are for setting the related matters with the organization and operation of Residence Hall (HR), Chonbuk National University (CBNU) aiming for the better academic atmosphere and the communal life in good order.

Article 2: Not related with the residents

Article 3 (Qualification of residents): The qualifications of residents are as follows:

1. Students who are enrolled in CBNU (except the specialized graduate school students)
2. Any person who is related with the education or research at CBNU
3. Any person who gets the approval of the Director

Article 4 (Opening) RH Director can designate and operate the opening schedule of HR.

## Part Organization

Article 5: Not related with the residents

Article 6: Not related with the residents

Article 7: Not related with the residents

Article 8: Not related with the residents

Article 9: Not related with the residents

## Part Selection, Registration and Leaving of the Residents

Article 10 (Selection and Registration) Any matter which is related with the selection and registration of the residents is decided by the Director.

The person who is conforming to the followings is excluded from the selection in principle.

1. A patient or carrier with an contagious disease
2. Any person who is ordered to leave RH or who has left HR of his/her own
3. Any student who takes the disciplinary punishment of the suspension and above
4. Any person whom the Director judges to be unsuitable for the communal life. If necessary, the Committee can judge the suitability.

Article 11 (Forced leaving) Any resident conforming to the followings will be forced to leave RH by the Director.

1. Any person who violates the articles of the forced leaving in the RH Regulations
2. Defaulter
3. Any person who conforms to the Clause 2, Article 10
4. Any person who submits the false documents

## Part Fees

Article 12 (Fees) All the residents should pay the designated RH fees.

RH fee consists of maintenance fee and meal fee. Director decide the matters related with the cost, time for payment and settlement of accounts.

Director can collect special RH fee.

The maintenance fee is used for operation, repairing, consumption goods, salaries of the staff. And Meal fee is used for food, cooking, etc. In case of BTL RH meal fee, the cost will be paid according to the agreement with the operation company.

Article 13 Not related with the residents

Article 14 Not related with the residents

## Part Supplementary Rules

Article 15 (Detailed rules for operation) Detailed rules for operating RH will be designated by the Director.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_