

## Spring Semester, 2018

# Registration Information for International Student

**1. Tuition Fee Payment :** Print out the bill on the Internet and pay the fee to the bank mentioned above in person or through a representative in Korea.

Schedule	Period	Print out the bill
1 <sup>st</sup> Term	Feb. 7 <sup>th</sup> (Wed) ~ 9 <sup>th</sup> (Fri), 2018, 09:00~16:00	From Feb. 6 <sup>th</sup> (Mon)
2 <sup>nd</sup> Term	Feb. 21 <sup>st</sup> (Wed) ~23 <sup>rd</sup> (Fri), 2018, 09:00~16:00	From Feb. 19 <sup>th</sup> (Mon)

- Location: Any branch offices of the Jeonbuk Bank and the NH Bank
- Print out the bill from the Internet
- Website: <http://fees.jbnu.ac.kr/>

**Full scholarship students do not have to pay; however, MUST print out the bill from website and follow the instruction to register.**

## **2. Course Registration(Period for registration can be changed)**

- A. Period: **from Feb. 13<sup>th</sup> (Tue) ~ Feb. 14<sup>th</sup> (Thu), 23<sup>rd</sup> (Fri), 26<sup>th</sup> (Mon): Formal Registration**
- B. How to Register: Register classes directly through the OASIS, on-line academic administration service **AFTER** consulting with an assistant in the department office.
- PORTAL website: <http://portal.jbnu.ac.kr/>– CBNU Portal
  - How to log-on to PORTAL: Refer to page 2-3.
- \* **Students who are not able to sign up for classes due to not being in Korea can register for classes during the following period after entering Korea.**
- Period: **March 2<sup>nd</sup> (Fri) ~ 8<sup>th</sup> (Thu), 2018**

## **3. Incomplete Payment or Registration**

- A. Any students who do not complete the fee payment process by the due date will be dismissed from the university.
- B. Any students who do not complete the course registration process by the due date will be dismissed from the university.

## **4. Moving in the Residence Hall and Fee Payment**

- A. **Application for the Residence: If you applied the dormitory on the application, your application will be automatically done.**
- B. Announcement of Application Results: Feb. 6<sup>th</sup> (Tue), 2018 10am ~
- PORTAL website: <http://www.jbnu.ac.kr> – CBNU Portal
- C. Fee Payment Period: Feb. 6<sup>th</sup> (Tue) 10:00 to 8<sup>th</sup> (Thu) 17:00, 2018
- D. Fee
- Chambit Hall: Approx. KRW 1,014,580 (2 persons/room, meals included except for weekend and holidays)
- D. Payment: Transfer or Remit from abroad
- Students who will pay in Korea: Please check your virtual bank account

(How to check: OASIS-생활관-합격자조회-가상계좌번호와 금액확인)

- Students who will pay from abroad: Please check below

- Dormitory fee (not include a service fee) : Chambit : 800USD

You should pay the remains when you come to the University

- Bank Name : JEONBUK BANK

- Account number

Chambit/ Daedong/Pyeonghwa/Medical/Dental Science: 1013-01-0962738

Iksan Campus : 1013-01-0962738

- Bank holder : CHONBUK NATIONAL UNIVERSITY (RESIDENCE HALL),

- SWIFT Code : JEONKRSE

- Bank Address : 567 BaekJe-daero, DeokJin-gu, JeonJu city, JeonBuk Province (JEONBUK BANK, Chonbuk National University Branch)

- Please be sure a sender's name should be same as **your name or fill your student ID.**

- If not, please submit the receipt to confirmation of remittance.

E. Residence Period: March 2<sup>nd</sup> (Fri) ~June 20<sup>th</sup> (Wed), (111 days)

F. Roommate registration: Feb.12<sup>th</sup> (Mon) ~Feb.24 (Wed) 10:00~18:00 (Through OASIS-생활관-룸메이트신청)

G. Room No. announcement: Feb. 26(Mon) 10:00 (OASIS-생활관-생활관정보조회)

H. Moving In Date: from 9:00 to 18:00, Feb. 28<sup>th</sup> (Wed) to March.2<sup>nd</sup> (Fri), 2018

I. **Required documents: Certificate in Tuberculosis (TB) Testing**

J. Residence Hall Website: <http://likehome.chonbuk.ac.kr>

## **5. Classes Begin: March 2<sup>nd</sup> (Fri), 2018**

## **6. Entrance Procedure after Admission**

A. Successful applicants who stay abroad must apply for a study visa (D-2 series) at the Korean Embassy in one's home country.

B. For getting a visa, International Cooperation Office will send a confirmation of Visa issuance and a Certificate of Business registration to each successful applicant via an e-mail.

C. Successful applicants will be able to enter Korea after obtaining a study visa (D-2 series).

D. For Chinese applicants, CBNU will post an original admission letter, they can get a visa without the confirmation of Visa issuance, but if the Korea Embassy request it, please inform me. I'll send it within a week.

## **7. Jeonju Immigration Office**

A. Location: Near the main gate of Jinheung Double Apartment, Hoseong-dong, Jeonju

B. Transportation: It is easier to take a taxi if you start from the university (approximately KRW 4,000)

C. Contact: ☎ 1345

D. Homepage: Korea Immigration Service, <http://www.immigration.go.kr>

## 8. Orientation for New International Students

A. Date and Time : **March 2<sup>nd</sup> (Fri), 2018**

B. Place: Place: Gain Hall, Jinsudang(Building No.:4-3, 1<sup>st</sup> F1.)

## 9. Portal Log in and original documents submission

A. PORTAL: On-line Academic-administration Service and Information System

- Website: <http://portal.jbnu.ac.kr/>– CBNU PORTAL – Login – Oasis

- Services

- Course Information
- Reading Syllabi
- Class Registration
- Dropping Classes
- Grade Reference, etc.

- Log-on Information

\* **Password must be changed first for logging in.**

• ID= Student ID (9 digits)

• **Initial Password: First part of the birthday(6 digits)**

B. Those who are admitted with the expectation of graduation must submit the original of Graduation Certificate to the International Cooperation Office by **Feb 23<sup>rd</sup> (Fri), 2018**

C. **You must enter your contact information such as cell phone number and e-mail address which are available in Korea in CBNU PORTAL.**

D. Submit Health Insurance Certificate (by March 26<sup>th</sup>, 2018)

(※ Failure to submit the proof of Health Insurance will prevent scholarship candidates from receiving scholarship the following semester)

## 10. How to get to Chonbuk National University

### A. From abroad

- After arriving at Incheon International Airport, exit through gate No. 8 and purchase a bus ticket at the ticket counter. Cross the street and head towards bus stop 9C. Take the bus bound for Jeonju.
- Get on the Airport Limousine
  - Route: Incheon International Airport → Gimpo Airport → Iksan IC → (Jeonju Train Station) → Jeonju
  - Service Hour: 06:00~22:30 \* Interval: every thirty minutes
  - Bus Fare: 31,000 Won
  - Travel time to Jeonju: approximately 4 hours
- After arriving at the "Jeonju", take a taxi to Chonbuk National University.
  - Taxi Fare: approximately 5,000 Won
  - Travel Time: approximately 15 minutes

<b>Pick-up Bus from the Airport to the Dormitory</b>
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- A. Date: 12:00~16:00, Feb. 27<sup>th</sup> (Tue), 2018
- B. How to apply: Contact to [AdmissionU@chonbuk.ac.kr](mailto:AdmissionU@chonbuk.ac.kr) by Feb. 9<sup>th</sup> (Fri)
- C. Required document: Pick-up Application form, E-ticket including the arrival time and an airplane name
- D. Bus fee: KRW 30,000 (Payment at sight)
- E. Place: [Gate no.12 in Incheon Airport. \(1st floor\)](#)
- **Do not go out the building through the entrance**
- ※ Please wait on the seat in front of Exit number 12 after claiming your luggage
- ※ We prepared the Pick-up Service only Feb. 27<sup>th</sup>, so if you want to use this service, **Your flight must be landed at Incheon Airport before 14:00, 27<sup>th</sup> only** in order to take the last bus which departs at 16:00 (It takes around 1 hour to claim for your luggage)
- ※ Please look for 'Chonbuk National University' placard in front of Exit number 12. **You should not exit the airport.**

## B. In domestic

- Express Bus
  - After arriving at "Jeonju Express Bus Terminal", take a taxi to Chonbuk National University.
  - Taxi Fare: approximately 4,000 Won
  - Travel Time: approximately 10 minutes
- Train
  - After arriving at "Jeonju Train Station", take a taxi to Chonbuk National University.
  - Taxi Fare: approximately 4,000 Won
  - Travel Time: approximately 10 minutes

## 11. Contact Information

- A. Tuition Fee Payment: Accounting Office, ☎ +82-(0)63-270-2055
- B. Course Registration: Department Office
- C. Visa and Immigration: International Cooperation Office, ☎ +82-(0)63-270-4888
- D. Dormitory: Residence Hall, ☎ +82-(0)63-270-4723
- E. Issuance of Certificate of Enrollment: Student Service Center, ☎ +82-(0)63-270-2700

## 12. International Cooperation Office(Bldg.No. 1-33, 3<sup>rd</sup> floor)

- A. Mailing Address:
  - International Cooperation Office, Chonbuk National University*
  - 567 Baekje-daero Deokjin-gu Jeonju-si Jeollabuk, 54896, South Korea*
- B. Office: 82-(0)63-270-4653 (for undergraduate and transfer)
- C. Fax: +82-(0)63-270-2099
- D. E-mail: [admissionU@chonbuk.ac.kr](mailto:admissionU@chonbuk.ac.kr) (for undergraduate)
- E. Homepage of CBNU
  - Korean: <http://www.chonbuk.ac.kr>
  - English: <http://en.chonbuk.ac.kr>
  - Chinese: <http://china.chonbuk.ac.kr>
- \* **We post useful information for international students on the websites above. Please visit**

**these websites as often as you can.**

F. Homepage of International Cooperation Office: <http://ioffice.cbnu.edu>